

The Constitution – Pt 3C

Council Committees and Other Bodies

12 The Scrutiny Management Committee

12.1 The functions of the Scrutiny Management Committee are:

No.	Delegated authority	Conditions
	Work planning	
1	To oversee and co-ordinate the scrutiny function, including allocating responsibility for issues which fall between more than one Scrutiny Committee	Subject to budget and resource availability
2	To receive bi-annual reports from the Scrutiny Committees on progress against their workplans	
3	To consider any decision “called in” for scrutiny in accordance with the Scrutiny Procedure Rules as set out in Part 4 of this Constitution.	
4	To consider and comment on any final reports arising from completed reviews produced by the Scrutiny Committees, prior to their submission to the Executive	
	Performance monitoring:	
5	To advise the Executive on the development of the Sustainable Corporate Strategy and monitoring its overall delivery	
6	To exercise the powers of an overview and scrutiny Committee under section 21 of the Local Government Act 2000.	
7	To receive feedback (through reports or otherwise) as appropriate, on progress against the Work Plans of the Overview & Scrutiny Committees.	
8	To receive periodical progress reports, as appropriate, on particular scrutiny reviews.	
9	To provide an annual report to Full Council on the work of the Overview & Scrutiny function	
10	In relation to the Executive Member portfolios this Committee is responsible for monitoring the performance of the following service plan areas through regular performance monitoring reports: (a) Corporate Services: Audit & Risk Management, Strategic Finance, Business Management, IT&T, Public Services, Property Services	

Annex A
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No.	Delegated authority	Conditions
	<p>(b) Executive Leader: Policy & Development, Civic Democratic & Legal Services, Marketing & Communications, Human Resources and Performance & Improvements</p> <p>(c) City Strategy: Resources & Business Management, Business Support Service</p> <p>(d) Neighbourhood Services: Business Support Services</p> <p>(e) Housing & Adult Social Services: Corporate Services</p> <p>(f) Leisure, Culture & Social Inclusion: ICT Client, Directorate Financial Services, Directorate HR Services</p> <p>(g) Children & Young People's Services: Management Information Services, ICT Client, Directorate Financial Services, Directorate HR Services</p>	
	Budget	
11	To consider and recommend to the Executive a budget for scrutiny and thereafter to exercise overall responsibility for the finance made available to scrutiny.	
	General	
12	To periodically review the overview and scrutiny procedures to ensure that the function is operating effectively and recommending any constitutional changes, to Council	
13	Responsible for promoting a culture of continuous improvement in all services, and monitoring efficiency across organisational / service boundaries to promote a seamless approach to service delivery, with the user as a central focus.	